# Texas Board of Professional Engineers REFERENCE STATEMENT

**(BEFORE COMPLETING THIS FORM, PLEASE READ THE REFERENCE STATEMENT INSTRUCTIONS. ONLY ONE COPY OF THIS FORM HAS BEEN PROVIDED.**

**PLEASE MAKE ADDITIONAL COPIES OF THIS FORM AS REQUIRED.**

# ****TO BE COMPLETED BY APPLICANT****

Verification for employment engagement # Click here to enter text.

Firm/Company Name: Click here to enter text.

From (Date): Click here to enter text.

To (Date): Click here to enter text.

Applicant’s Full Legal Name: Click here to enter text.

Applicant’s Date of Birth: Click here to enter text.

# ****TO BE COMPLETED BY REFERENCE PROVIDER****

**Note: Please refer to Sections 133.51, 133.53 and 133.55 of the rules. Reference statements are confidential and not subject to release to the applicant nor the Texas Public Information Act. You may attach a page on which to provide more information.**

Reference Provider’s Name (Typed or Printed): Click here to enter text.

Employed by (Include City, State & Zip: Click here to enter text.

Business Title: Click here to enter text.

Business Phone: Click here to enter text.

My current state of primary licensure is: (State): Click here to enter text.

P.E. No.: Click here to enter text.

Expiration Date: Click here to enter text.

Other Professional Engineer Licenses Held: Click here to enter text.

(If licensed PE in state other than Texas, provide copy of pocket card or other verification)

State: Click here to enter text.

No.: Click here to enter text.

Expiration Date: Click here to enter text.

Reference Evaluation is:  Character & Personal Knowledge of Work Described in SER

[Be sure to sign the SER]

Character & Review of SER only for Purpose of Reference Statement

[Be sure to sign the SER]

1. How long have you known the applicant? Click here to enter text.

2. Are you related to the applicant?  No  Yes

If so, how? Click here to enter text.

3. Was/is your relationship with the applicant  Personal?  Business?Please explain: Click here to enter text.

Dates of business relationship:

From: Click here to enter text.

To: Click here to enter text.

4. The Texas Engineering Practice Act states that a person seeking to obtain a license to practice professional engineering shall provide evidence of good professional character and reputation which, in the judgment of the Board, is sufficient to ensure that the individual can consistently act in the best interest of clients and the public in any practice setting. Such evidence shall establish that the person is able to distinguish right from wrong, is able to think and act rationally, is able to keep promises and honor obligations, and is accountable for his/her own behavior. How would you describe the applicant’s character and reputation?

Click here to enter text.

5. Do you know of anything that would negatively affect the applicant’s ability to practice as an independent professional engineer?

No  Yes

If yes, explain: Click here to enter text.

6. What have you observed that convinces you that the applicant (has/has not) adequately applied engineering education, training, and experience in the practice of engineering? Click here to enter text.

7. Do you believe that the applicant’s experience was sufficiently complex and diverse, and of an increasing standard of quality and responsibility, to provide sufficient professional growth for the applicant to be recommended for a license?  No  Yes

Please explain and add additional comments: Click here to enter text.

8. Based on your knowledge and observations, do you believe that the applicant has reached a level of competency to be placed in responsible charge of engineering work in his/her discipline?  No  Yes

Please explain and add additional comments: Click here to enter text.

Reference Provider’s Signature:

Date: